

CRAVEN COLLEGE

LOCAL OFFER

ABOUT THIS GUIDE

The Children and Families Act 2014 requires Local Authorities to develop and maintain a 'Local Offer' of services for children and young people with Special Educational Needs and Disabilities (SEND). This guide provides necessary information about the additional support Craven College offers young people with SEN and disabilities.

Craven College prides itself on being an inclusive learning environment and continually promotes a supportive culture. We welcome students with a wide range of SEN and disabilities and are committed to meeting their individual needs.

Contact details for our SEND Professionals or SEND Teams:

<table>
<tr><td rowspan="2">College Name and Address</td><td rowspan="2">Craven College
Aireville Campus
Gargrave Road
Skipton, BD23 1US</td><td>Tel. Number</td><td>01756 791 411</td></tr>
<tr><td>Website Address</td><td>www.craven-college.ac.uk</td></tr>
<tr><td>Information about the provider</td><td colspan="3">Craven College is a general Further Education College based in Skipton in North Yorkshire, with centres at Leeds Bradford Airport and Evolve in Ripon.</td></tr>
<tr><td>Does the College provide specialist support?</td><td colspan="3">Craven College has a dedicated SEND team of over 20 Learner Support Assistants (LSAs) who form part of the Student Support and Inclusion Team and a specialist team at Evolve in Ripon. For each SEND applicant, their individual support requirements will be assessed during the transition phase. We support students with SEND in every curriculum area, at every level, from Entry Level to Level 3.</td></tr>
<tr><td>Person(s) responsible for maintaining the Local Offer</td><td colspan="2">Rafina Din
SEND Manager
rdin@craven-college.ac.uk
01756 243 341</td><td>Bev Skaife
Head of Evolve
bskaife@craven-college.ac.uk
01765 608 999</td></tr>
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We hope that this guide provides all the information you need to help you to decide if Craven College can meet your child's needs. If you have any new information to share, we would very much like to hear from you so we can continue to enhance our Local Offer.

Craven College is proud of its record of supporting students with learning difficulties and/or disabilities. Our provision for students with SEN judged as 1 expected standard and 2 strong (OFSTED June 2026).

"Leaders have developed a high-quality curriculum that very effectively meets learners' needs. They understand well their strengths and areas for development and respond quickly to make changes that improve outcomes and experiences for learners.".

CRAVEN COLLEGE'S COMMITMENT TO YOUNG PEOPLE WITH SEND

Craven College is committed to providing outstanding support for students with SEND. Our provision is tailored to consider individual needs and aspirations. By supporting young people through education, we aim to equip our students with the skills that will promote their academic, social and emotional independence and prepare them for their next stage of adult life.

We aim to assess individual needs prior to the young person beginning their studies with us. Following discussion with the individual and their family, and in accordance with the reasonable adjustments guidance, we strive to have appropriate provision in place at the start of the new academic year.

The College has excellent relationships with Local Authority mainstream and special schools, independent schools, alternative education providers and pupil referral units. We maintain effective communication with key members of staff including: SENCO's, Careers Teachers, YPS Advisers, Social Workers, YOT and other support agencies.

TRANSITION - The SEND team are keen to be invited to attend Key Stage 4 Education Health and Care Plan reviews. This gives us the opportunity to meet the young person and their family and develop an understanding of their individual needs, prior to them starting college with us. With the young person's and carer/parental consent, we can then begin to gather important information relating to their specific learning needs and the provision they need to access learning. It also helps us to start discussions with the individual and other professionals to begin planning a programme of transition that is personalised to individual need.

In addition to the transition activities held within schools the SEND Team can arrange visits to existing schools, individual tours of the College's campuses/curriculum areas with students and parents/carers, introductions to curriculum and pastoral staff, familiarisation visits, taster sessions within curriculum areas and support with applications and enrolment.





For students with EHCPS, placement at the college is subject to a positive response to consultation.

HOW WE IDENTIFY, ASSESS AND REVIEW STUDENTS WITH SEND

Identify

Students can declare a learning difficulty, disability or medical condition prior to enrolment, either at open events, taster sessions, at the point of application or when enrolling. Where a learning difficulty, disability or medical condition is disclosed any and all supporting evidence must be shared to ensure the correct levels of support are in place.

The SEND Team will meet with those individuals and together will complete a person centred plan. Information will be gathered that will identify the young person's aspirations and support needs. If necessary, risk assessments, personal emergency evacuation plans and care plans will be completed and students referred onto our appropriate College support services.

For difficulties disclosed or identified after enrolment the same process applies.

Please note: all courses have predetermined entry criteria specific for that programme.

Assess

During induction, assessments are completed for English and Maths. If a student has a learning difficulty, disability or medical condition that will cause them to be at a substantial disadvantage in exam or assessment situations, then assessments will be carried out by our own specialist staff. The information provided from these assessments will enable us to determine if an application can be made to the awarding bodies for special access arrangements such as a reader, scribe, prompt or extra time. If arrangements are approved this support will be arranged for all assessments and exams, including mocks. The support is provided by trained and experienced members of the Student Support Services team or a specialist team at Evolve in Ripon. For those students joining the college with existing exams access arrangements must provide college staff with a copy of a Form 8 at enrolment. Additional support may be recommended via a specialist support workshop.

Following consent from individual students, SEND information will be shared with their Tutors, LSAs and Pastoral Staff through our online integrated student monitoring system, Promonitor. Promonitor enables us to collate and share information to include, qualifications achieved on entry to college, initial assessment results, target grades, SEN Outcomes as well as tracking progress using the Mark book facility, and student ILPs.

Review

Student progress is continually monitored and the frequency of review is determined by the changing needs of the individual. In accordance with the Special Educational Needs Code of Practice (2014), EHCP's are reviewed on at least an annual basis. The review adopts a person centred approach and we support our students to take ownership of their EHCP. With appropriate levels of support, the individual is encouraged to focus on preparing for adulthood and identify their long term aspirations. We then together, determine the long term outcomes for their EHCP and identify the smaller targets they have to reach, to help them to achieve the overall outcomes.

HOW WE SUPPORT OUR SEND STUDENTS

Craven College is proud of its inclusive approach to learning. Tutors work hard to deliver programmes that are differentiated to recognise the different learning styles and specific needs of our students, utilising a range of assistive technologies to promote independence, whilst maintaining high standards of quality first teaching approaches. When required, tutors personalise their approach and provide additional or different resources to meet the varying needs of their students.

In instances when students require a more personalised learning pathway they may be supported by our highly skilled team of Learner Support Assistants. Our LSAs take time to get to know individuals and are attentive to individual needs. As part of wider curriculum and pastoral teams, LSAs share best practice in order to, model and reinforce the skills required, to promote independence across academic, social and emotional aspects of learning. All areas of the curriculum are covered throughout the college day, including supporting those students who may need support on and off transport at the beginning and end of the day.

Please note that transport to and from college is the responsibility of the student, parent/carer.

Student Services is a collaboration of highly experienced staff teams and a 'Hub', located at the Aireville Campus in the Whernside building. Staff are available to all students and offer an exclusive learning area with the facility to reserve PC's, provide individual, group and silent study spaces, a careers zone.

All campuses provide specialist academic support, exams access arrangements, Safeguarding & Wellbeing Officers, Student Development Officers, Counsellors, as well as offer guidance on financial support and help with the application of a number of bursaries that are available.

When students need more specialist support we work closely with and take guidance from external professionals to ensure that the services we are providing considers all aspects of the students' learning experience. We are committed to anticipating difficulties and providing the right support, at the right time, to support individuals to become equipped with the necessary skills, knowledge and experiences to move confidently and with increasing independence into adult life.

Evolve Ripon is a small college in the centre of Ripon. It provides an alternative to a large campus, with bespoke study programmes matched to individual needs, interests and aspirations. At Evolve students benefit from an inclusive learning environment that has integrated specialist support across the whole college campus; Including an individually allocated Laptop hub, safe spaces to regulate emotions and carefully crafted timetables to allow for monitored time-in and time out when required. The full time courses stretch and challenge students within a supportive, friendly and inclusive environment to develop confidence, self-esteem and independence via a holistic education programme.

Students with a disability who are considering Higher Education may be able to apply for a Disabled Students Allowance. Please contact the SEND Team for further information.

PROGRESSION ROUTES WITHIN COLLEGE AND PREPARING FOR LIFE AFTER COLLEGE

Our Careers Team offers a highly qualified team of experienced staff to help our existing students to consider different routes into their chosen careers or higher education. They are equipped to provide specialist and impartial advice about the different levels of courses, researching Higher Education, living away from home, Supported Internships, Apprenticeships, preparing a CV and personal statement writing, job search skills and assessments, interview techniques and securing full time employment. Situated in the Careers Zone at the Aireville Campus, appointments can be accessed via 'drop in' or scheduled appointments. At Evolve appointments can woven in to individual student timetables.

SEND students and their parent or carer can meet with our qualified careers advisors, to help them make an informed decision about their next course or transition into employment. Our Careers Advisors can also be part of EHCP review meetings.

Employability and progression features strongly, not just in curriculum but also as part of weekly tutorials. Tutors and Student Development Officers guide students to explore all progression routes suitable to individual ability.





ACCESSIBILITY & INCLUSION

The majority of the College's buildings are fully accessible, with main entrances to central buildings having automatic doors. Each building has lift access and fully accessible toilets.

Our student Services area within the Whernside building provides an accessible suite of rooms which are used for appointments with students such as counselling, welfare, specialist support, learning resource centre and the careers zone. We provide a Student lounge area for students to socialise and take part in enrichment groups and activities such as arts and crafts and film clubs.

There are a number of dedicated accessible parking bays located in close proximity to central buildings. We continue to work at improving our facilities to make them as user friendly as possible.

STAFF TRAINING

The SEND team are dedicated members of staff who are highly qualified in their specialist areas, with significant knowledge and experience across all areas of SEND. On occasions when students have specific requirements that involve more specialised support, we work with the individual, their family and specialists from health, education and social care to ensure that relevant training is provided to staff prior to student's entry. If necessary, enrolment may be deferred until any essential training is completed and the correct support is in place.

Staff practices are reviewed throughout the year by means of observation and staff development reviews. Areas in need of development are identified and appropriate training is put in place.

Craven College is committed to the continual professional development of all its staff and ensures that mandatory training modules are completed regularly by all staff throughout the year.

The College has a team of trained First Aiders and all College staff (including volunteers) complete Safeguarding and Prevent training annually, this is overseen by the Senior Designated Safeguarding Lead.

The College successfully renewed its Investors in People Award and Matrix Award in 2024.





WHO ARE THE BEST PEOPLE TO TALK TO AT CRAVEN COLLEGE ABOUT A STUDENT WITH SEND?

	Skipton	Evolve
SEND & Inclusion Manager	01756 243 342	01765 608 999
SENDco	01756 243 465 01756 243 578 sendsupport@craven-college.ac.uk	01765 608 999 evolve@craven-college.ac.uk
Other Contacts	**Careers Team** careers@craven-college.ac.uk	**Head of Evolve** 01765 608 999

Craven college

Unlocking potential, changing lives

Craven College
Aireville Campus
Gargrave Road, Skipton
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