**Student Request – Ranking Position**

After receiving your calculated grade submitted by the College, if you still require further information, you can request your grade ranking by completing the information at the bottom of this form and returning to the Quality Department ([CAGAppeal@craven-college.ac.uk](mailto:CAGAppeal@craven-college.ac.uk)).

Please note that due to data protection and the risk of identifying student names, cohorts of less than 6 will not be eligible to receive their grade rank.

All student access requests should be made by the student, and not by parents or carers. Upon receipt, the College will then respond to your request within 10 working days, in writing.

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**Student request for ranking position**

|  |  |
| --- | --- |
| Student Name: |  |
| Student Date of Birth: |  |
| College Student Number: |  |
| Student Contact Number: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Subject | Exam board | Final Grade | Centre Assessed Grade |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Signed:

Date:

|  |  |  |
| --- | --- | --- |
| Office use only | Date request received | Date requested responded to |
|  |  |  |