

25 June 2020

Craven College Reopening plan – Responding to COVID 19 - Parent Briefing

On 10th May, the Government announced the wider opening of schools and colleges across England. This included their ambition for further education colleges to begin offering some face-to-face support to students to supplement their remote education. In readiness for this, and with staff and student welfare at the forefront of our new biosecurity measures, the safe welcoming of our staff and students back into our College has been the focus of our planning.

Every decision is underpinned by Government and DfE guidance. Our plans carefully consider the needs of the most vulnerable staff and students. By returning students gradually, we can initially reduce the number of young people in classrooms compared to usual and put protective measures in place to reduce risks.

The very small number of students or apprentices that we will be asking to come in are those where a practical assessment or online test is required to achieve a qualification or where a one to one meeting is required. The student will be contacted where this is the case. No other students are expected to come.

The details that follow in this guide will clearly outline the preventative and protective health and safety measures that have been implemented:

- **Operational risk assessments** have been undertaken in line with Government advice and guidance.
- **Group sizes will be limited** to ensure that social distancing measures can be applied in work spaces
- **There will be a blended approach** to teaching and learning with a mix of remote and in college lessons.
- **Students will be in consistent groupings.** This is to avoid the mixing of groups. Students will also be based in their own designated room.
- **Classrooms and learning environments will be re-organised.** This is to maintain space between seats and desks.
- **Windows and doors will be left open during lessons.** Please dress accordingly.
- **Strict processes and protocols will be in place.** This will include handwashing and sanitising regimes and guidance regarding the use of resources and equipment.
- **We will ensure good respiratory hygiene** by promoting the “catch it, bin it, kill it” approach.
- **Always maintaining social distancing.** Students are required to navigate themselves around College maintaining respect for others at all times.
- **Clear signage throughout the campus** to allow safe movement around the premises if required
- **An enhanced schedule of deep cleaning will be implemented.** This will ensure all surfaces are cleaned frequently throughout the day and at the end of each session. The college will follow the current Government guidance.
- **Undesirable Behaviour.** If it is felt a student’s behaviour is placing themselves or others at risk, parents will be contacted, and the student may be asked to leave the college premises. It may be necessary to make alternative arrangements for ongoing education where students place others at risk during the current pandemic.

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- **Any person who is displaying Covid-19 symptoms must not come into College** and should follow the [COVID-19: guidance for households with possible coronavirus \(COVID-19\) infection guidance](#).
- **Persons whose family members are displaying symptoms of Coronavirus must follow Government guidance** regarding self-isolating.
- **If a student becomes unwell** with a new, continuous cough or high temperature, or has a loss of their normal sense of taste or smell (anosmia), they will be sent home and advised to follow the Government Guidance on self-isolating, and seek a Covid-19 test if possible.
- **In the event that a student has to return home**, they should inform the College immediately by telephoning 01756 693800
- **If a student has to wait to be picked up by a parent or carer**, they will be isolated in a designated first aid room on the campus.
- **If a student receives a positive Covid-19 result**, after going home to isolate, they must inform the College immediately. The College will then inform the Yorkshire and Humber Health Protection Team who will then provide further advice.
- **Supporting students with SEND**; Our aim is to support a safe transition back to College through conducting appropriate risk assessments based on each individual's needs. Parents/carers are encouraged to contact our dedicated team on SENDteam@craven-college.ac.uk if they wish to share confidential information with us or discuss support arrangements.

I would like to thank you again for your continued commitment to the College.

If you have any questions and queries please do not hesitate to contact us on the main College number 01756 791 411 or via email at enquiries@craven-college.ac.uk

Kind regards

Anita Lall
Vice Principal (Curriculum and Quality)