



GOVERNING BOARD MEMBER

ROLE AND RESPONSIBILITIES

General

1. To uphold corporation governance principles and to comply with the provisions of the following documents as they apply to the role of members of the Board:-
 - Instrument and Articles of Government;
 - The Board's Code of Conduct;
 - Seven principles of public life as drawn up by the Nolan Committee (incorporated in the Code of Conduct);
 - College financial regulations and financial procedures.
2. To work with other Board members to:-
 - Ensure the effective and efficient use of resources, the solvency of the institution and Corporation and the safeguarding of their assets;
 - Determine the educational character and mission of the institution and to oversee its activities;
3. To provide strategic thinking on the future of the College and to be independently – minded.
4. To act in the best interests of the Board and to support decisions of the Board once they have been reached on the basis of collective responsibility even though you may have spoken against a proposal during the debate at a meeting.
5. To give due priority to attending at least 75% of the meetings of the Board and the appropriate Board committees.
6. To be familiar with associated papers for meetings and with documentation from relevant bodies.
7. To act on occasions as a member of an interview panel for the appointment of senior staff and of other panels where appropriate (such as Special/ Selection panels).
8. To attend College events where possible, such as student presentation of awards, so as to gain an understanding and appreciation of the work of the College and to meet its students and staff.
9. To be an ambassador for the College in promoting roles in education, training and economic regeneration.
10. To participate in training which enhances contribution to the Board, subject to availability of resources.
11. To understand that individual members of the Board have no specific power to make

statements which may only be made on behalf of the Board by those expressly empowered to do so.

12. To oversee the activities of the senior post holders and other senior managers.

PERSONAL QUALITIES

- A commitment to, and interest in, further education and lifelong learning;
 - A commitment to equality of opportunity;
 - Commitment to the proper governance of the College;
 - The ability to listen to, consider and respect the opinions of others and to accept the majority view of the Board "cabinet responsibility";
 - The motivation to be able to work in a team with good communication and interpersonal skills;
 - The ability to think strategically, independently and constructively and to solve problems creatively;
 - The ability to deal with personal and other information in a confidential manner;
 - Understanding of the distinction between the role of Governors (strategic) and the College management (operational);
 - Availability of approximately 6 hours per month on average for College business (attendance at meetings approximately every six weeks, preparation time to review papers and attendance at other events)*;
- * Governors are expected to serve on at least one of the Board's committees and to take part in appropriate training with regard to the role.