



Workskills Support Workshop

Let us help you with your journey to employment, completing applications, attending interviews and keeping documents up to date.

Duration: 1 Year

Course Code: UXPPKC22

Start Date: Mon 27 April 2020

Weeks: 7

Time: 13:30 - 15:30

Overview

This course will help you develop the skills needed to apply for your ideal job. This includes:

- Use job websites to search and apply for jobs
- Importance of keeping your skills up to date, or developing new skills
- Practising interview techniques
- Keeping your CV updated
- Update journals on Universal Credit to reflect your job applications
- Update your Work Plans

* Fee remission available on this course