



## Increase your Confidence

Do you find it difficult to get your ideas heard? Are you not sure how to present information? If you want to increase your confidence in written and spoken communication, then this course is for you.

Duration: 1 Year

Course Code: UXPPKC13

Start Date: Wed 29 April 2020

Weeks: 7

Time: 09:00 - 11:00

## Overview

This course will help you to improve your reading, writing, speaking and listening skills.

You will also cover common communication situations such as:

- Participating in a meeting
- Getting involved in community projects
- Putting together a presentation

You will also build on topics previously covered.

\* Fee remission available on this course