



Business Level 2

Unsure of what the future holds for you? Not sure if you want to work for a giant organisation like Nike or be self-employed? Why not learn more about the exciting world of business from Project Management to Customer Service Skills and Team Working? This qualification provides both the academic knowledge and the necessary skills to get you to the next level at College, in a job or an Apprenticeship.

Level: 2

Duration: 1 Year

Campus: Aireville Campus

Awarding Body: NCFE

Overview

This course provides you with a good grounding for the world of business and the opportunity to work towards a grade 4/5 in GCSE Maths and English after which you can progress onto a Level 3 College course in Business or in another subject area, employment or an Apprenticeship within any business sector. Work Experience is part of the course and provides key evidence opportunities for your portfolio. You will take part in trips including an opportunity for an overseas residential and learn from guest speakers.

An annual favourite is the Running a Project unit where you will organise and run an event where students have taken part in chocolate making, organised ghost walks and organised Christmas card production. Reasons to choose Craven College for this qualification include professionally competent staff with management experience in different business settings, excellent support, a fabulous campus, greater independence and a qualification that does not have external exams and allows you to build a portfolio of evidence at your own pace.

Modules

- Deliver Customer Service in a Business Environment
- Produce Documents in a Business Environment
- Work with Others in a Business Environment
- Communicate in a Business Environment
- Contribute to Running a Project
- Manage & Improve Own Performance in a Business Environment

Entry Requirements

- 4 GCSEs grade 9-3 or Business Level 1 including English & Maths GCSEs grade 9-2

Career Progression

- Apprenticeship

Academic Progression

- Business Level 3