



Craven College

Entry Level Courses

2011 - 2012



INVESTORS
IN PEOPLE

Hello Learners

This booklet has been made so that you can find out about Entry Level courses at Craven College.

These courses will improve your basic skills, work skills and life skills, and will help you to apply them in every-day situations. You will be given help and support in order to achieve success.

As well as the subjects in your course, you will be able to take extra sessions while you are at college. Most courses are three days a week - if you take extra sessions you may be at college four days a week.

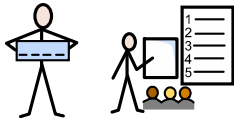
- You can get involved in the free College Sports days every Wednesday afternoon - use the gym or play group sports.
- You might be able to study extra subjects like Animal Care, Catering or Horticulture.
- You could join the student council and help decide how the college is run.

Hello Parents and Carers

This booklet has been written with young people in mind. We have tried to make it easy to understand.

They may need your help to go through it and to decide which course is right for them.

We hope you find this booklet helpful.



Name of course

Pathways 1
(Entry 1)



What will I learn?

Shopping, Cooking, Using Community Facilities,
Leisure Studies, Enterprise, Health & Fitness,
Creative Studies, Daily Living Skills,
Communication Skills, English, Maths, ICT



How long is the course?

One year
Three or four days a week



What do I need to be able to do?

Follow college rules, get on with other people and
follow instructions



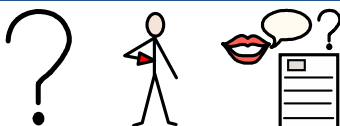
What certificate will I get?

City & Guilds Diploma in Personal Progress
Certificates in Functional Skills



Who will help me?

In-class support, personal care support,
adapted materials

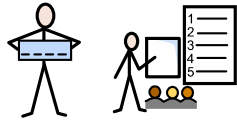


How do I apply?

Ask your teacher or Connexions adviser
Contact the college by phone, letter or e-mail

01756 791411

enquiries@craven-college.ac.uk



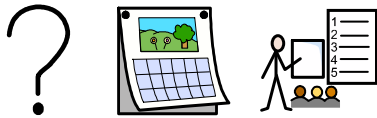
Name of course

Pathways 2 (Entry 2)



What will I learn?

Shopping, Cooking, Travelling, Using Community & Tourist Facilities, Effective Skills for Learning and Work, Sports and Leisure, Art, Enterprise, English, Maths, ICT



How long is the course?

One year
Three or four days a week



What do I need to be able to do?

Entry level Literacy and Numeracy skills
Follow college rules, get on with other people and follow instructions



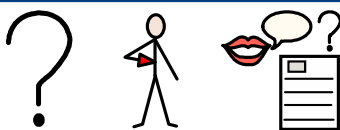
What certificate will I get?

Edexcel Diploma in Skills for Independence and Work.
Certificates in Functional Skills



Who will help me?

In-class support, personal care support,
adapted materials

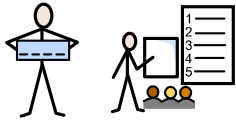


How do I apply?

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enquiries@craven-college.ac.uk



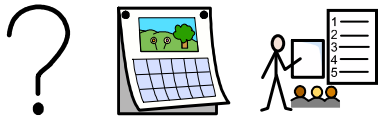
Name of course

NPTC Skills for Working Life - Horticulture (Entry 2-3)



What will I learn?

Getting Soil Ready for Growing, Care of Tools,
Weeding, Growing and Harvesting Vegetables and
Plants, Maths, English, ICT



How long is the course?

One to two years
Three or four days a week



What do I need to be able to do?

Desire to work in horticulture industry, enjoy
horticulture, enjoy being outside, physically fit



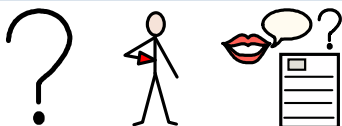
What certificate will I get?

Certificate / Diploma in Skills for Working Life
Certificates in Functional Skills



Who will help me?

In-class support, personal care support,
adapted materials

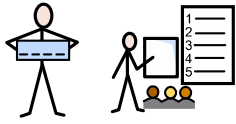


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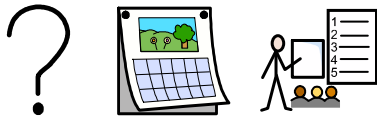
Name of course

NPTC Skills for Working Life - Floristry
(Entry 2-3)



What will I learn?

Health & Safety, Use and Care of Tools,
Presentation of Flowers and Plants, Floral
Arrangements, Parts of a Plant



How long is the course?

One to two years
Part-time (one day a week)



What do I need to be able to do?

Desire to work in floristry industry, enjoy floristry,
interest in flower arranging



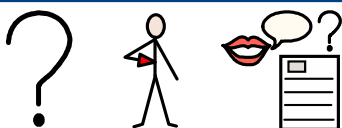
What certificate will I get?

Certificate / Diploma in Skills for Working Life



Who will help me?

In-class support, personal care support,
adapted materials

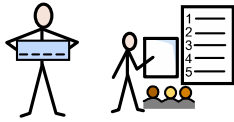


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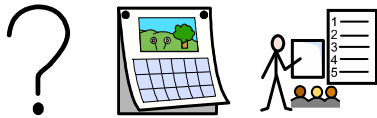
Name of course

NPTC Skills for Working Life - Catering
(Entry 3 - Level 1)



What will I learn?

Food Service & Food Production
Maths, English, ICT



How long is the course?

One to two years
Three or four days a week



What do I need to be able to do?

Want to work in catering industry
Enjoy catering and food service
Physically fit



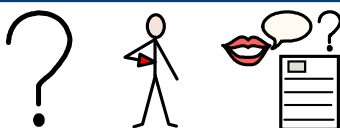
What certificate will I get?

Certificate / Diploma in Skills for Working Life
Certificates in Functional Skills



Who will help me?

In-class support,
adapted materials, support on work placement.

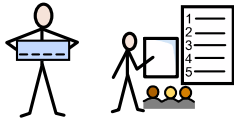


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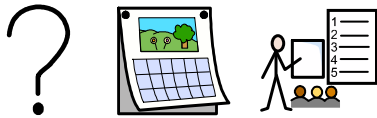
Name of course

Gateway to Employment
(Entry 3 - Level 1)



What will I learn?

Searching for Work, Applying for Jobs, Interview Skills, Teamwork, Safe Learning in the Work-place, English, Maths and ICT



How long is the course?

One year
Three days a week
Extended work placement



What do I need to be able to do?

Follow college and workplace rules, get on with other people and follow instructions
Literacy skills at Entry 3 or above



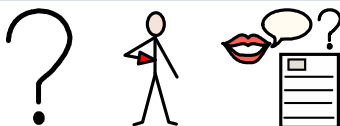
What certificate will I get?

Level 1 Edexcel Diploma in Workskills
Certificates in Functional Skills



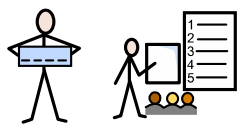
Who will help me?

In-class support, personal care support, adapted materials, support on work placement



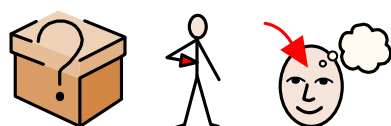
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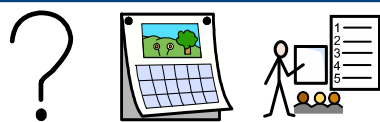
Name of course

Gateway to Vocational Skills (Entry 3 - Level 1)



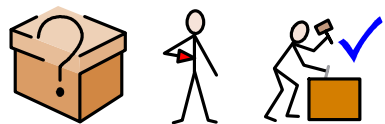
What will I learn?

Choice from various vocational modules, including:
Health & Social Care, Construction, Food Preparation
and Service, Sport, Performing Arts, Horticulture
You will also study English, Maths and ICT



How long is the course?

One year
Three or four days a week



What do I need to be able to do?

Follow college rules, get on with other people and
follow instructions
Literacy Skills at Entry 3 or above



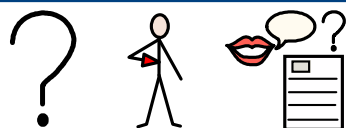
What certificate will I get?

Edexcel Level 1 Diploma in Vocational Studies
Certificates in Functional Skills



Who will help me?

In-class support, personal care support,
adapted materials



How do I apply?

Ask your teacher or Connexions adviser
Contact the college by phone, letter or e-mail
01756 791411
enquiries@craven-college.ac.uk

Craven College also works in partnership with other organisations in the area to provide Entry level courses and to offer taster sessions and part-time placements.

Stepping Stones, in **Skipton**, is run by North Yorkshire County Council as a community project. It is staffed by paid workers and volunteers. It runs an Entry level gardening course with Craven College. Students learn about growing plants, vegetables and flowers, and help out with community gardening projects.

Stable Trading, in **Gisburn**, is a gardening and horticulture project that grows organic vegetables to sell to the local community. It runs an Entry level course in learning about farm animals and how to take care of them. Students also help out with gardening and growing plants and vegetables.

Brooklands School, in **Skipton** is a local specialist school for young people with learning difficulties and disabilities. It has close ties with Craven College, and Brooklands students often come to college to try out courses while they are still at school. Craven College runs an Entry level course which is specially for Brooklands students, to learn about horses and other animals and how to look after them. A similar course is run for learners from **Hazelbeck School** in **Bradford**.

Many organisations and schools can benefit from partnership working. If you would like more details about working with Craven College to provide specialist staff or courses, please contact us:

Enquiries helpline: 01756 791411,

Email: enquiries@craven-college.ac.uk



Name and place of course

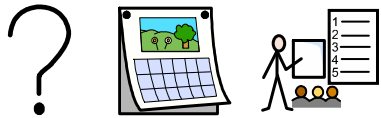
NPTC Skills for Working Life - Agricultural
Animals (Entry 3)

Stable Trading - Gisburn, Lancashire



What will I learn?

Preparing for work, Working safely, Healthy
living, Looking after farm animals,
English, Maths, ICT



How long is the course?

One year
Two days a week



What do I need to be able to do?

Want to work in agriculture industry, liking for
agriculture, enjoy being outside, physically fit with
plenty of stamina, like animals



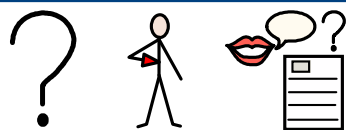
What certificate will I get?

Diploma in Skills for Working Life
Certificates in Functional Skills



Who will help me?

In-class support, support in practical sessions
adapted materials



How do I apply?

Contact the college by phone, letter or e-mail
01756 791411 / enquiries@craven-college.ac.uk
Stable Trading - 01200 415979



Name and place of course

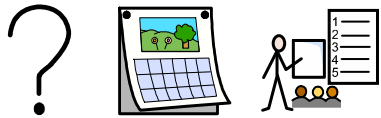
NPTC Skills for Working Life - Horticulture (Entry 2 - 3)

Stepping Stones, Aireville Park, Skipton



What will I learn?

Getting Soil Ready for Growing, Care of Tools,
Weeding, Growing and Harvesting Vegetables and
Plants, English, Maths, ICT



How long is the course?

One to two years

Two days a week



What do I need to be able to do?

Want to work in gardening industry, enjoy gardening,
enjoy being outside, physically fit



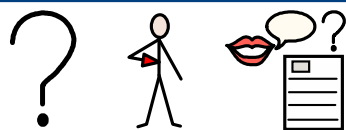
What certificate will I get?

Certificate / Diploma in Skills for Working Life
Certificates in Functional Skills



Who will help me?

In-class support, support in practical sessions,
adapted materials



How do I apply?

For more information contact North Yorkshire
County Council

Stepping Stones - 01756 700488



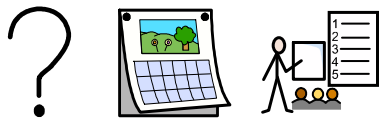
Name and place of course

Countryside and Animals (Entry 1)
Run with Brooklands School / Hazelbeck School at
various outdoor sites across Yorkshire



What will I learn?

How to Look After Animals, Countryside and
Wildlife Awareness, Health & Safety, Teamwork



How long is the course?

One year
One day a week for two hours per day



What do I need to be able to do?

Want to work with animals/horses, like working
outside, physically fit, like animals, caring and
practical nature



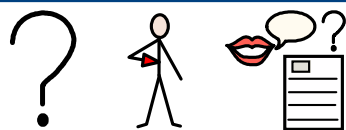
What certificate will I get?

Introductory AQA or ASDAN qualification
RDA grade riding qualifications



Who will help me?

In-class support, support in practical sessions
adapted materials



How do I apply?

Contact the college by phone, letter or e-mail
01756 791411
enquiries@craven-college.ac.uk

Possible progression routes within college

Pre-Entry level

Tailor-made courses run with schools



Entry level 1 and 2 courses

Pathways 1 & 2



Entry level 2 and 3 vocational courses

Catering, Horticulture, Floristry, Agriculture



Bridge between Entry level / Level 1

Gateway to Vocational Skills

Gateway to Employment



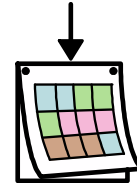
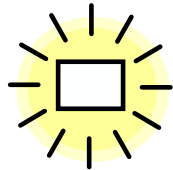
Level 1 vocational courses

Food Preparation and Hospitality, Catering, Cookery,
Carpentry/Joinery, Painting & Decorating, Plastering, Brickwork,
Horticulture, Small Animal Care, Business Administration, Health
& Social Care, Mechanics, Agriculture, Land & Environment,
Horse care, Hair & Beauty

- Above Level 1, you could move on to one of the BTEC Level 2 courses in the college, or study some GCSEs. Advice is always available from your tutors or from Student Services.
- We can also help with transition planning if you decide you want to move on to a different college.

Facilities at Craven College

We will have a new building which will be open in September 2011, on our main campus (Aireville Campus).



The new building will have lots of new facilities ...

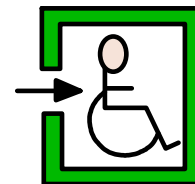
- A **Changing Place** for personal care.



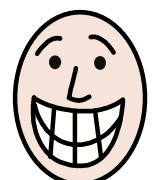
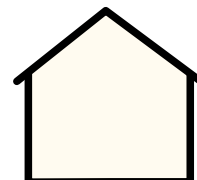
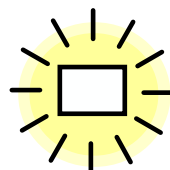
- A **Domestic Skills** teaching space for students to learn how to **cook** and **clean** for themselves, and other **independent living** skills.

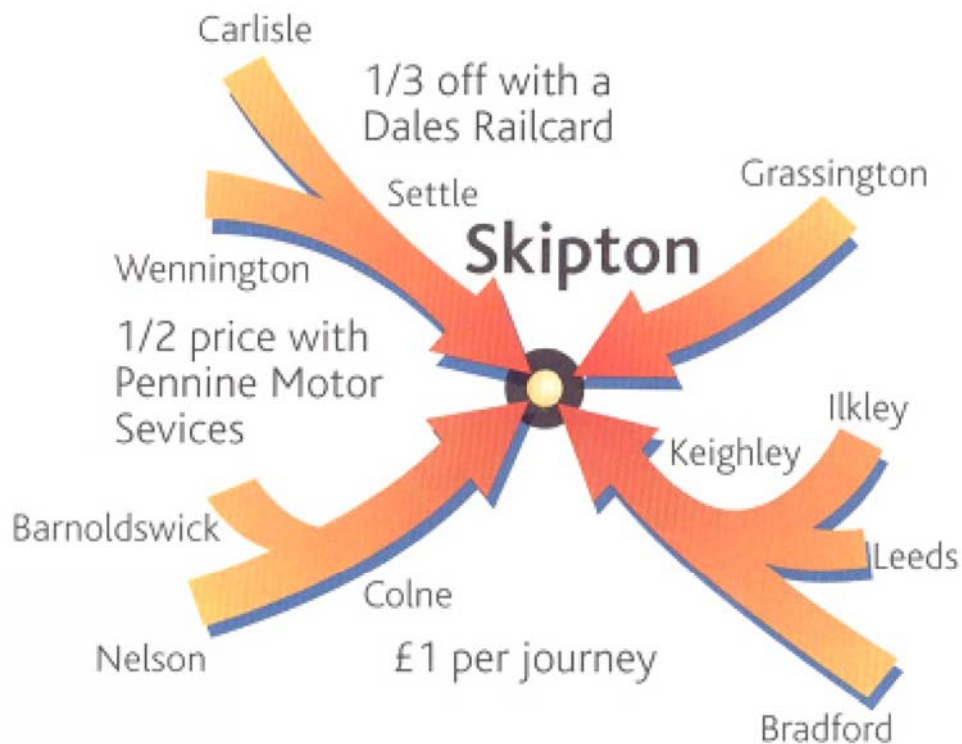


The new building will be **fully accessible**.



- We are very excited about our new building, and we hope that you are too!





Public Transport - Pay no more than £1 per day

SEN Transport contacts

North Yorkshire - 01609 780780

West Yorkshire - 01274 436793

Lancashire - 01772 533656

Other useful contacts

Craven Transitions team - 01609 532266

Craven Care Plan team - 07854 256504

Craven Supported Employment - 01756 748671

We can arrange a visit if you want to have a look round the college, and we can help with transitions from schools

For more information please contact:

Simon Phillips (Disability Officer)

Craven College, High Street, Skipton, BD23 1JY

email: simon.phillips@craven-college.ac.uk

Tel: 01756 693879 / 07702 899621

